Employment Application

Upper Explorerland Regional Planning Commission is an Equal Opportunity Employer & Provider

Applicant Information

Full Name: _____ Date: _____
Last *First* *M.I.*

Address: _____
Street Address *Apartment/Unit #*

_____
City *State* *ZIP Code*

Phone: ( ) E-mail Address:

Date Available: Social Security No.: xxx-xx-xxxx Wage Desired: $

Position Applied for:

Are you a citizen of the United States? YES ☐ NO ☐ If no, are you authorized to work in the U.S.? YES ☐ NO ☐

Have you ever worked for this company? YES ☐ NO ☐ If yes, when?

Have you ever been convicted of a felony? YES ☐ NO ☐

If yes, explain:

Education

High School: Address:

From: To: Did you graduate? YES ☐ NO ☐ Degree:

College: Address:

From: To: Did you graduate? YES ☐ NO ☐ Degree:

Other: Address:

From: To: Did you graduate? YES ☐ NO ☐ Degree:

Other Training or Skills:

Employment History

(List Employers, **starting with the most current or most recent**)

Company: Phone: ( )

Address: Supervisor:

Job Title: Starting Salary: $ Ending Salary: $

Responsibilities:

Start Date: To: Reason for Leaving:

May we contact this employer to verify the information provided? YES ☐ NO ☐

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Company: Phone: ( )

Address: Supervisor:

Job Title: Starting Salary: $ Ending Salary: $

Responsibilities:

From: To: Reason for Leaving:

May we contact this employer to verify the information provided? YES ☐ NO ☐

Company: Phone: ( )

Address: Supervisor:

Job Title: Starting Salary: $ Ending Salary: $

Responsibilities:

From: To: Reason for Leaving:

May we contact this employer to verify the information provided? YES ☐ NO ☐

Military Service

Branch: From: To:

Rank at Discharge: Type of Discharge:

If other than honorable, explain:

Other

Please provide any additional information about your abilities or interests that make you a good candidate for this position:

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I authorize investigation of all statements contained herein. If this application leads to employment, I understand that omission or misrepresentation of facts in my application or interview is cause for dismissal.

Signature: _____ Date: _____

Federal and Iowa law prohibits discrimination in hiring due to age, race, color, creed, sex, national origin, religion, disability, or Veteran's status. Iowa law also prohibits discrimination on the basis of sexual orientation and gender identity.

For further information about this policy, contact: Rachelle Howe, Section 504 Coordinator, (563) 382-6171. For deaf/hearing impaired use Relay Iowa 711.